

**International Right of Way Association  
Chapter 65  
Annual General Meeting  
May 9, 2013 – Minutes**

**1) Opening Remarks**

- 6:35pm – Opening remarks by Chapter President, Leo Creamer. President Creamer welcomed all in attendance.
- President Creamer asked for confirmation of Quorum for the AGM. Quorum was confirmed. Roster of attendees provided within addenda.
- Additions to Agenda; Region 8 report, and Education report.

**3) Review & Acceptance of 2012 AGM Minutes**

- Brenda Boyle, former secretary, submitted the minutes from the AGM of May 10, 2012 for review.
- Brenda Boyle moved for the acceptance of last year's minutes.
  - Don Thibideau seconded the motion.
  - Motion carried

**4) Treasurers Report**

- Carole Sherrard submitted the treasurer's report for review. (report attached within addenda). Cash on Hand \$10,830.31; Total Equity \$18,635.07.
- Moved for acceptance of report by Mike Frenette
  - Seconded by Danny Blanchard
  - Motion carried

**5) Committee Reports**

- Membership Report
  - Total Membership at 63. Within the last year the chapter welcomed 9 new members.
  - See report attached within addenda
- Education Report
  - Last year the chapter put on courses 700 and 421C in Moncton and Halifax respectively.
    - Course 700 (Moncton) – 11 attendees (\$558 profit)
    - Course 421C (Halifax) – 8 attendees (\$800 loss)
  - Increase in online course prevalent
    - Course revenue to chapter; 2012 - \$613; 2013 YTD - \$400.
  - Potential for Chapter 65 Education Seminar
    - 1 day Seminar
    - Sandy Grigg willing to provide sponsorship of \$2,000
- PDC Report
  - 2 Recertification for SR/WA and 2 R/W-AC cross certifications
  - See report attached within addenda
- CRWEF Report
  - See report attached within addenda
- Region 8 Report
  - Spring Forum was held in Niagra Falls. James Hardy attended on behalf of the chapter.
    - New By-law changes to reflect wording towards international membership (details on website)

- The International Elections committee had the most nominations from Region 8 for international awards.
- Scholarship Awards; Both went to Canadians of which one was from New Brunswick.
- Task Force in process with regard to Ethics Committee and how complaints on members will be reported. Article to be distributed in June
- Conference Bid for 2018 between Edmonton and Virginia Beach

#### **6) New Business**

- Membership Growth & Retention
  - Draft marketing plan was completed by the board and a copy is attached within the addenda.
  - Members were asked to review the plan
- Facilitator Training Policy
  - A draft chapter policy (see addendum) was circulated for the review by members which would support the training of members wishing to pursue facilitator training.
- Sharon Slauenwhite moved for the adoption of the marketing plan and facilitator training policy.
  - Seconded by Bob Gallen
  - Motion carried
- Chapter dues
  - Chapter dues were increased by \$50 in past years to put the chapter on a more solid financial footing until which time one year's operating expenses could be covered. One year's operating expenses has now been reached.
  - The President recommended that although the target had been reached that the dues remain in effect for the coming year.
  - Motion to keep the dues structure unchanged was moved by Paul Wilson.
    - Seconded by Scott McEwen
    - Motion carried

#### **7) Presidents Report**

- See report attached within the addenda

#### **8) Chapter Elections**

- Officers have served one year of a two year term.
- Officer's positions were put forward to the floor with no challenges.
  - All officers remain for remainder of two year term.
- John Cooper (absent) was put forward for Chapter voting rights at national conference
- Leo Creamer was also nominated for voting rights at national conference
  - Moved by Sharon Slauenwhite and seconded by Danny Blanchard
  - Motion carried

#### **9) Closing Remarks**

#### **Meeting Adjourned at 7:20 pm**

- Moved by Alphonse Turbide and seconded by Colleen Brown

**IRWA Chapter 65 AGM Attendees – May 9<sup>th</sup> 2013**

1. Colleen Brown	DTI	Member
2. Jason White	Altus	Member
3. Alphonse Turbide	Dowd & Associates	Member
4. Donna Levison	NB Power	Member
5. Daniel Blanchard	NB Power	Member
6. Sandy Grigg	D.A. Sandy Grigg Consulting	Member (chapter 29)
7. Terry Gamble	Retired	Member
8. Andrew Langille	Spectra Energy(M&EP)	Member
9. Annie Daigle	NB DE	Guest
10. Sean Mooney	PEI Gov't	Member
11. Sean MacLean	M&EP	Member
12. Scott McEwen	Altus	Member
13. Robert Gallen	Robert Gallen	Member
14. Suzanne Pater	TIR-PEI	Guest
15. Marie Ewing	PEI Gov't	Member
16. Dawn MacDougal	PEI Gov't	Member
17. Scott Morrison	PEI Gov't	Member
18. Sheila Cannon	PEI Gov't	Member
19. Brenda Boyle	PEI Gov't	Member
20. Pierre Laforge	NBDTI	Member
21. Adam Flick	NSPI	Member
22. Paul Wilson	City of SJ	Member
23. Don Thibideau	NBDTI	Member
24. Roger Beckwith		Member
25. Stephen Leblanc	NBTIR	Member
26. Kenneth Young	Young & Associates	Member
27. John Kellock	Kellock Land Management	Member
28. Nadine LeClerc	NB Power	Member
29. Mike Frenette	NB Power	Member
30. James Hardy	Altus	Member
31. Sharon Slauenwhite	PEI-TIR	Member
32. Leo Creamer	PEI-TIR	Member